

# Item 5.1 - Outstanding Actions

## Governance, Risk and Best Value Committee

October 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	14.11.2013	<a href="#">Tram Project Update</a>	To ask that the Director of Corporate Governance writes to the Scottish Government requesting an update on likely timescales for the tram project inquiry.	Acting Executive Director of Resources	November 2014		Inquiry now called by Scottish Government. Verbal Update on Tram project to be provided in 2015.  Verbal Update to be provided by the Head of Legal and Risk. The delay was due to the inquiry not having commenced.
2	19/10/2015	<a href="#">Committee Report Process</a>	To investigate technology offered by the new IT provider with a view to	Chief Executive	December 2016		

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			improving report format and reducing officer workload. To request a progress report back to Committee in one year.				
3	15/12/2015	<a href="#">Home Care and Reablement Service Contact Time</a>	To request an update report in six months, this should include contact time by area and feedback from clients and bodies such as the Care Commission.	Chief Officer of Edinburgh Health and Care Partnership	October 2016	October 2016	Recommended for closure – on October agenda
4	03/03/2016	<a href="#">Work Programme</a>	To ask that a report detailing the background of current waste collection difficulties across the City and action being taken to resolve them be submitted to the Transport and Environment Committee meeting in May prior to coming to the Governance, Risk and Best Value Committee in June 2016.	Executive Director of Place	November 2016		Presentation went to June Committee.  The full report will be referred back to GRBV after consideration at the Transport and Environment Committee in November 2016.

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5	03/03/2016	<a href="#">Place Risk Update</a>	<p>1) To agree that a definition and examples of what constitutes a 'non housing asset' would be appended to the minute of the meeting.</p> <p>2) To ask that an update report on the Place risk register be provided to Committee in August 2016 specifying action taken to mitigate high risks and whether it has been successful.</p>	Executive Director of Place	October 2016	October 2016	Recommended for closure – on October agenda
6	21/04/16	<a href="#">Summary of the Account Commission's 'Major Capital Investment in Councils' Follow Up Report</a>	<p>1) To note information regarding the design-life of schools currently under design/construction would be circulated to the Committee.</p> <p>2) To note that an annual report detailing capital</p>	Acting Executive Director of Resources	September 2016	October 2016	Actions 2 and 3 were included in item 7.6 considered by GRBV on 26 September 2016 – Actions 2 and 3 recommended for closure.

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			<p>investment activity and lessons learnt would be submitted to the relevant executive committee and to request that this also be submitted to the Governance, Risk and Best Committee.</p> <p>3) To request that the end of year capital report contain an analysis of the source of capital funding and how it impacted on the revenue budget.</p>				
7	21/04/2016	<a href="#">Internal Audit – Audit and Risk Service: Delivery Model Update</a>	To ask that an update report on the internal audit function be provided to the Governance, Risk and Best Value Committee a year after implementation.	Acting Executive Director of Resources	Date TBC		Appointments will be made to the Internal Audit Service following the Legal & Risk organisation review, this will be reported to GRBV in the near future

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							– date TBC
8	21/04/2016	<a href="#">Looked After Children: Transformation Programme Progress Report</a>	To ask that the report into the implementation and effectiveness of the new arrangements be brought to the Governance, Risk and Best Value Committee following consideration by the appropriate committee. This report should be informed by the work carried out by the multi-agency partnership, contain detail of the delivery mechanisms and methods, and focus on outcomes	Acting Executive Director of Communities and Families	December 2016		This will be considered at E, C&F on 13 December and referred to GRBV for consideration on 22 December 2016.
9	26/05/2016	<a href="#">Governance of Major Projects: Progress Report</a>	1) To provide an update to members of the Governance, Risk and Best Value Committee on the progress of the Water of Leith Flood Prevention Scheme.	Chief Executive	October 2016	October 2016	Recommended for closure – on October agenda

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			2) To review projects included in the portfolio and how various smaller projects that come from one larger fund were reported with an update to the meeting of the Governance, Risk and Best Value Committee on 18 August 2016.				
10	26/05/16	<a href="#">The Audit Arrangements for the Edinburgh Integration Joint Board</a>	To request an update report on the audit arrangements of the Integration Joint Board to the Governance, Risk and Best Value Committee on 24 October 2016	Chief Officer, Edinburgh, Health and Social Care Partnership	October 2016	October 2016	Recommended for closure – on October agenda
11	26/05/16	<a href="#">Spot Checking on the Dissemination of Committee Decisions and Late Committee Reports</a>	To request an update report to the Governance, Risk and Best Value Committee on 2 February 2017.	Chief Executive	February 2017		

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12	23/06/16	<a href="#">Recent Developments in Gaelic Education Provision in Edinburgh</a>	<p>1) To request a report to the Education, Children and Families Committee then to the Governance, Risk and Best Value Committee on the Council's current policy for GME access to secondary schools, the corresponding Government policy and an assessment on whether this was being met.</p> <p>2) To request that the current policy for GME access to secondary schools was published on the Council website and to review the appropriateness of the distance from school criteria for GME admissions to secondary school. A</p>	Acting Executive Director of Children and Families	December 2016		

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			work-plan of how this would be achieved, including actions in place to avoid any future legal challenge, should be in place by November 2016.				
13	18/08/16	<a href="#">Corporate Governance Framework</a>	<p>1) To request a report to the September Committee which provided:</p> <p>(a) Clarity of the quality assurance and scrutiny arrangements for the integration of health and social care.</p> <p>(b) Information on the current governance arrangements of the Edinburgh Partnership.</p>	Chief Executive	September 2016	October 2016	Recommended for closure – on October agenda



14	18/08/16	<a href="#">Property Conservation – Court Actions and Debt Recovery</a>	<p>(1) To request a further report on the extra judicial settlements process, including:-</p> <p>(a) The governance and decision-making arrangements</p> <p>(b) Details of cases settled out of court, including the reasons for settlement; engagement with the Council prior to settlement; the sums settled versus original sums billed</p> <p>(c) Total recovery costs to date</p> <p>(d) Earlier commitments regarding the fairness of settlements across multi-owner blocks</p> <p>(2) That the report also addresses the scope</p>	Acting Executive Director of Resources	October 2016	October 2016	Recommended for closure – on October agenda
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			for legislative change regarding shared owners; how the Council was ensuring effective consultation with owners under the new Service, and the scope for ensuring that additional repair work should only be undertaken with the agreement of a majority of the owners.				
15	26/09/16	<a href="#">Corporate Leadership Team Risk Update</a>	To request that progress reports on the additional precautionary surveys currently being undertaken in buildings sharing similar design features to those of the PPP1 schools, would be referred to the Governance, Risk and Best Value Committee for scrutiny.	Acting Executive Director of Resources	April 2017		

16	26/09/16	<a href="#">Internal Audit Quarterly Update Report – 1 April 2016 to 30 June 2016</a>	To request that the final report on Continuous Testing – Stand By, On Call and Disturbance Payments is referred to the Governance, Risk and Best Value Committee for consideration under the B agenda. This should include information on outcomes and findings, any management action taken and a detailed proposed action plan.	Executive Director of Place	November 2016		
17	26/09/16	<a href="#">Internal Audit Follow Up Arrangements – Status Report from 1 April 2016 to 30 June 2016</a>	To request a report to the Governance, Risk and Best Value Committee in October 2016 identifying any discrepancies and providing a breakdown of the schedule of rates within the Shared Repairs and Maintenance audit findings.	Chief Internal Auditor	October 2016	October 2016	Recommended for closure – on October agenda

18	26/09/16	<a href="#">City of Edinburgh Council – report to those charged with governance on the 2015/16 audit</a>	To request that information on the Common Good Fund and the General Fund be included in the full audit report scheduled to be submitted to the Governance, Risk and Best Value Committee on 17 November 2016.	Acting Executive Director of Resources	November 2016		
19	26/09/16	<a href="#">Motion by Councillor Mowat – Committee Decisions – Finance and resources Committee – Item 8.7 – Proposed Lease and Conservation Burden at Tron Kirk</a>	To request that the follow up report to the Finance and Resources Committee on the Tron Kirk is referred to the Governance, Risk and Best Value Committee for scrutiny.	Acting Executive Director of Resources	February 2017		